

Effective Teaching Credit Substitution Policy

Designed specifically with the objectives of the Certificate Program in mind, Effective Teaching Credits offered by the Reinert Center provide opportunities for participants to learn effective practices for teaching at the university level. In planning the Praxis Workshop schedule, and the larger Reinert Center schedule of events, the Reinert Center staff attempts to link specific offerings to specific program objectives as closely as possible.

In some cases, Certificate participants may wish to attend a seminar and/or workshop (e.g., at a conference, etc.) offered outside the Reinert Center offerings that would help them to meet one or more of the Certificate program objectives and for which they *may* be able to earn Effective Teaching Credit. In addition, some academic departments maintain agreements with the Reinert Center through which students who successfully complete a departmental course on teaching at the university level may receive up to two Effective Teaching Credits.

The **maximum number** of all such substitutions (course, workshop or seminar) is **two** for the Certificate in University Teaching Skills and **four** for the Foundations Certificate in University Teaching Skills.

Below are guidelines for obtaining substitution credits and the criteria we apply when determining whether an external program will count as one of the elective credits.

Obtaining Effective Teaching Credit for Courses Offered in an Academic Department

Some academic departments maintain agreements with the Center that allow Certificate participants to receive Effective Teaching Credit for graduate courses on teaching at the university level. In order to receive this credit, the student must be enrolled in the Certificate Program during the semester in which she took

Note: Certificate participants who are

t of such an agreement should consult with the Reinert

To request that an external seminar/workshop be counted as Effective Teaching Credit, the participant must:

- (1) Enroll in the Certificate program (i.e., have a signed Statement of Intent form on file in the Center) prior to the event.
- (2) Consult the Certificate Program's objectives (see below), and determine whether the event explicitly aims to meet one or more of these objectives.
- (3) Request approval from the Center's Associate Director (ctl@slu.edu) **before** the event takes place. Where possible, try to articulate the links between the event and the program's objectives.